

# Onondaga CSD - Rockwell Reopening Plan

## Guiding Principles for School Reopening:

- *Plan for multiple reopening scenarios and contingencies to ensure the health, safety and well-being of all students and employees.*
- *Ensuring a flexible infrastructure which adapts to changing needs*
- *Promote equity and accessibility to learning for all students*
- *Provide instructional delivery systems to meet the needs of all students*
- *Offer ongoing differentiated professional learning*
- *Fiscal responsibility*
- *Build systems that allow students to spend as much time in school as possible*

## What We Considered:

Virtual Learning

Half – Day Session

Blended Learning

Cohort Grouping

Certain Days A,B or AA/BB

## Evaluation Criteria

- Health and Safety of Students and Staff
- Student Learning (Instruction and Social and Emotional Wellness)
- Financial Impact
- Feasibility
- Community Impact
- Choice
- Risk

## Models of Instruction

<b>Hybrid Model</b> Schools opening in a Hybrid-Model would mean that approximately half of the students would report to school at any given time. For example, one student might attend school two days a week and learn from the other three days virtually. Monday Virtual Learning Tuesday-Group A Wednesday-Group A Thursday-Group B Friday-Group B	<b>In-Person</b> Schools opening On-site would mean that nearly all students (80% or more) would report to school and attend classes, taking precautions as noted in the reopening plan	<b>Virtual Model</b> Schools would remain online with nearly all students staying at home. Students would interact with their teachers through the Canvas learning management system, Google Classroom, and other online learning tools. A small number of students may attend school on a limited basis for individualized support
--	--	--

# Table of Contents

## ROCKWELL ELEMENTARY SCHOOL

### REOPENING PLAN

Communication	4
Social Emotional, Curriculum, Instruction and Safety	7
Facilities	14
Food Service	19
Disinfecting and Cleaning	21
Health and Safety	25
Student Reporting and Engagement	30
Training and Support	32
Transportation	37

## Communication

Website will continue to be updated with communications as necessary and as situations/guidance evolves. A survey will be issued to collect information from families including, but not limited to: modes of communication, pros, cons, concerns, transportation, etc.

Area	Hybrid	Inperson	Virtual
<b>Community</b>	<p>FAQ resources will be available online. Including the reopening presentation and building level plans.</p> <p><a href="#">OCS FAQ's</a></p> <p><a href="http://www.onondagacsd.org/tfiles/folder1969/Reopening%20School%20Public%20Hearing%20Questions.pdf">http://www.onondagacsd.org/tfiles/folder1969/Reopening%20School%20Public%20Hearing%20Questions.pdf</a></p> <p><a href="#">Re-Opening Information</a></p> <p><a href="http://www.onondagacsd.org/">http://www.onondagacsd.org/</a></p>	<p>FAQ resources will be available online. Including the reopening presentation and building level plans.</p> <p><a href="#">OCS FAQ's</a></p> <p><a href="http://www.onondagacsd.org/tfiles/folder1969/Reopening%20School%20Public%20Hearing%20Questions.pdf">http://www.onondagacsd.org/tfiles/folder1969/Reopening%20School%20Public%20Hearing%20Questions.pdf</a></p> <p><a href="#">Re-Opening Information</a></p> <p><a href="http://www.onondagacsd.org/">http://www.onondagacsd.org/</a></p>	<p>FAQ resources will be available online. Including the reopening presentation and building level plans.</p> <p><a href="#">OCS FAQ's</a></p> <p><a href="http://www.onondagacsd.org/tfiles/folder1969/Reopening%20School%20Public%20Hearing%20Questions.pdf">http://www.onondagacsd.org/tfiles/folder1969/Reopening%20School%20Public%20Hearing%20Questions.pdf</a></p> <p><a href="#">Re-Opening Information</a></p> <p><a href="http://www.onondagacsd.org/">http://www.onondagacsd.org/</a></p>

<p><b>Parents</b></p>	<p>Parent training on the use of technology: webinars, tech support (help desk) will be available through the Librarian and district Technology Support staff.</p> <p>Parents/Guardians will check students at home to rule out fever and/or signs or symptoms of illness prior to departure from home.</p> <p>Sharing of COVID related plans (mask wearing, temperature checks) applicable in the school setting, including aspects that involve students <a href="#">Re-Opening Information</a></p> <p>Information will be streamlined with a posted schedule of when updates from the district and teachers can be expected (maybe 1x per week to parent by teacher and weekly by the building principal).</p> <p>Masks/face coverings should be provided by the student/family, but extra disposable face masks will be made available by the district for students who need them. Reusable masks/face coverings should be washed by families daily.</p> <p><a href="#">Re-Opening Information</a></p>	<p>Parent training on the use of technology: webinars, tech support (help desk) will be available through the Librarian and district Technology Support staff.</p> <p>Parents/Guardians will check students at home to rule out fever and/or signs or symptoms of illness prior to departure from home.</p> <p>Sharing of COVID related plans (mask wearing, temperature checks) applicable in the school setting, including aspects that involve students <a href="#">Re-Opening Information</a></p> <p>Information will be streamlined with a posted schedule of when updates from the district and teachers can be expected (maybe 1x per week to parent by teacher and weekly by the building principal).</p> <p>Masks/face coverings should be provided by the student/family, The district will provide each student with a cloth face mask and extra disposable face masks will be made available for students who need them. Reusable masks/face coverings should be washed by families daily.</p> <p><a href="#">Re-Opening Information</a></p>	<p>Parent training on the use of technology: webinars, tech support (help desk) will be available through the Librarian and district Technology Support staff.</p> <p><a href="#">Re-Opening Information</a></p>
-----------------------	--	--	--

<b>Staff</b>	<p>Complete online daily contact COVID -19 Tracing Form</p> <p>Follow social distancing guidelines at all times. Teachers will be provided (safety kits) for their classroom</p> <p>Video/Handout Training on wearing masks, handwashing protocols, entry and exit procedures, and bus protocols.</p> <p>Signage throughout the buildings will clearly delineate social distancing guidelines, mask reminders, etc.</p> <p>These guidelines will be strictly enforced by Onondaga CSD Code of Conduct.</p>	<p>Complete online daily contact COVID -19 Tracing Form</p> <p>Follow social distancing guidelines at all times. Teachers will be provided (safety kits) for their classroom</p> <p>Video/Handout Training on wearing masks, handwashing protocols, entry and exit procedures, and bus protocols.</p> <p>Signage throughout the buildings will clearly delineate social distancing guidelines, mask reminders, etc.</p> <p>These guidelines will be strictly enforced by Onondaga CSD Code of Conduct.</p>	N/A
<b>Student</b>	<p>Video/Handout Training on wearing masks, handwashing protocols, entry and exit procedures, and bus protocols.</p> <p>Signage throughout the buildings will clearly delineate social distancing guidelines, mask reminders, etc.</p> <p>These guidelines will be strictly enforced by Onondaga CSD Code of Conduct.</p>	<p>Video/Handout Training on wearing masks, handwashing protocols, entry and exit procedures, and bus protocols.</p> <p>Signage throughout the buildings will clearly delineate social distancing guidelines, mask reminders, etc.</p> <p>These guidelines will be strictly enforced by Onondaga CSD Code of Conduct.</p>	

## Social Emotional/Safety/Curriculum and Instruction

Social emotional wellness must be a top priority. Consider a prolonged orientation or transition period prior to phasing in academic content. Instruction must have substantive daily interaction, be standard-based, and maintain continuity.

Area	Hybrid	In person	Virtual
<b>Assessment of Learning Gaps</b>	OCS will be utilizing our traditional method of grading and assessment to inform our teachers and to address learning gaps.	OCS will be utilizing our traditional method of grading and assessment to inform our teachers and to address learning gaps.	OCS will be utilizing our traditional method of grading and assessment to inform our teachers and to address learning gaps.
<b>Assignments</b>	<p>All assignments at Rockwell Elementary School will be placed in google classroom or handed out in person during class time.</p> <p>Assignments will be turned in utilizing google classroom or in person. There will be flexibility with teachers in regards to how assignments are collected.</p>	<p>All assignments at Rockwell Elementary will be placed in google classroom or handed out in person during class time.</p> <p>Assignments will be turned in utilizing google classroom or in person. There will be flexibility with teachers in regards to how assignments are collected.</p>	Class Assignment will be completed or turned in using Google Classroom or through another virtual means.

<b>Attendance</b>	<p>Rockwell Elementary will utilize Schooltool to collect and report daily teacher/student engagement and attendance.</p> <p>Follow established practices. Sick children and staff will be encouraged to remain home.</p> <p>COVID - 19 spikes/incidences will be tracked for reporting purposes.</p> <p>Thresholds will be adhered to following health department guidelines related to classroom/school building closures.</p>	<p>Rockwell Elementary will utilize Schooltool to collect and report daily teacher/student engagement and attendance.</p> <p>Follow established practices. Sick children and staff will be encouraged to remain home.</p> <p>COVID - 19 spikes/incidences will be tracked for reporting purposes.</p> <p>Thresholds will be adhered to following health department guidelines related to classroom/school building closures.</p>	<p>Rockwell Elementary will utilize Schooltool to collect and report daily teacher/student engagement and attendance.</p> <p>Follow established practices. Sick children and staff will be encouraged to remain home.</p> <p>COVID - 19 spikes/incidences will be tracked for reporting purposes.</p> <p>Thresholds will be adhered to following health department guidelines related to classroom/school building closures.</p>
-------------------	--	--	--



<b>Classroom Arrangement</b>	<p>Room designs will adhere to CDC guidelines with social distancing practices and arranged for maximum spacing between students</p> <p>Students will be facing the same direction</p> <p>Desks will be spaced apart (no grouping); students will sit at the ends of tables, round tables will only have limited seating</p> <p>Remove items from the classroom that are frequently touched but are not easily cleaned, such as fabric.</p> <p>Mats used for the PreK rest period will be cleaned and disinfected after every use and will not come into contact with the sleeping surfaces of another child's rest equipment during storage.</p>	<p>Room designs will adhere to CDC guidelines with social distancing practices and arranged for maximum spacing between students</p> <p>Students will be facing the same direction</p> <p>Desks will be spaced apart (no grouping); students will sit at the ends of tables, round tables will only have limited seating</p> <p>Remove items from the classroom that are frequently touched but are not easily cleaned, such as fabric.</p> <p>Mats used for the PreK rest period will be cleaned and disinfected after every use and will not come into contact with the sleeping surfaces of another child's rest equipment during storage. .</p>	NA
<b>Curriculum</b>	<p>Traditional in-person learning. COVID - 19 illness will be taken into consideration as related to curriculum &amp; instruction (late assignments as well) Teachers will follow curriculum Pacing guides.</p>	<p>Traditional in-person learning. COVID - 19 illness will be taken into consideration as related to curriculum &amp; instruction (late assignments as well) Teachers will follow curriculum Pacing guides.</p>	<p>Students will follow the bell schedule in order to curriculum pacing guides COVID - 19 illness will be taken into consideration as related to curriculum &amp; instruction (late assignments as well) Teachers will follow curriculum Pacing guides.</p>

<b>Events</b>	Assemblies will be limited to 50 people with social distancing. All participants must wear a mask.	Assemblies will be limited to 50 people with social distancing. All participants must wear a mask.	All will be done virtual
<b>Faculty Meetings</b>	Limited to 50 people with social distancing – otherwise virtual meetings will occur.	Limited to 50 people with social distancing – otherwise virtual meetings will occur.	All will be done virtual
<b>Foreign Exchange Students</b>	N/A	N/A	N/A
<b>Grading</b>	Follow established practices which include a combination of participation and skill level. Typical assessment and grading procedures will apply.	Follow established practices which include a combination of participation and skill level. Typical assessment and grading procedures will apply.	Follow established practices which include a combination of participation and skill level. Typical assessment and grading procedures will apply.
<b>Hallways</b>	<p>Social distancing signage will be in the hallways with traffic flow identified.</p> <p>Transition times between classes will be staggered to reduce the number of students in the hall and to limit incidences of exposure.</p> <p>Where feasible, keep students in the classroom and rotate teachers instead.</p>	<p>Social distancing signage will be in the hallways with traffic flow identified.</p> <p>Transition times between classes will be staggered to reduce the number of students in the hall and to limit incidences of exposure.</p> <p>Where feasible, keep students in the classroom and rotate teachers instead.</p>	N/A

	In locations where students line up, social distancing marks are put on the floor to indicate the appropriate social distancing.	In locations where students line up, social distancing marks are put on the floor to indicate the appropriate social distancing.	
<b>Cubbies</b>	Rockwell school does not have student lockers. The classroom cubbies will not be used. Students will store their personal belongings in a tote located behind their desks.	Rockwell school does not have student lockers. The classroom cubbies will not be used. Students will store their personal belongings in a tote located behind their desks.	N/A
<b>Materials</b>	Students will have their own supplies, which includes individual art supplies (prek-2).  No communal sharing unless there are ways to disinfect.	Students will have their own supplies, which includes individual art supplies (prek-6).  No communal sharing unless there are ways to disinfect.	NA
<b>Student Intervention Team (SIT)</b>	Intervention Teams will operate as normal, meeting, 1-2 times a week to discuss student needs following social distance guidelines.	Intervention Teams will operate as normal, meeting 1-2 times a week to discuss student needs, following social distance guidelines.	Intervention Teams will operate as normal, meeting 1-2 times a week to discuss student needs, following social distance guidelines.
<b>Open Houses/Curriculum Nights</b>	These will be done virtually with dates to be announced.	These will be done virtually with dates to be announced.	These will be done virtually with dates to be announced.

<b>Parent Teacher Conferences</b>	These will be done virtually with dates to be announced.	These will be done virtually with dates to be announced.	These will be done virtually with dates to be announced.
<b>PPE</b>	<p>All students are required to wear a mask/face covering that covers their nose and mouth. Face shields may be an option for those students with medical, behavioral, or other challenges who are unable to wear masks/face coverings. Transparent face masks may be the best option for primary grades and students with special needs as they may be useful for teachers and younger students who rely on visual/facial cues. Mask breaks should occur throughout the day.</p> <p><b>*Breaks should occur when students can be six feet apart and ideally outside.</b></p>	<p>All students are required to wear a mask/face covering that covers their nose and mouth. Face shields may be an option for those students with medical, behavioral, or other challenges who are unable to wear masks/face coverings. Transparent face masks may be the best option for primary grades and students with special needs as they may be useful for teachers and younger students who rely on visual/facial cues. Mask breaks should occur throughout the day.</p> <p><b>*Breaks should occur when students can be six feet apart and ideally outside.</b></p>	<b>NA</b>
<b>Schedule</b>	Students will follow the daily class schedule.	Students will follow the daily class schedule.	Students will follow a virtual schedule set up by the virtual teacher per grade level.
<b>Social Emotional Needs</b>	Operate as normal. Additional attention may need to be given to some students struggling through this challenging time.	Operate as normal. Additional attention may need to be given to some students struggling through this challenging time.	Operate as normal. Additional attention may need to be given to some students struggling through this challenging time. These students will

	<p>These students will be given priority for in person instruction.</p> <p>Social Workers/Counselors will work with these students to create individualized plans.</p>	<p>These students will be given priority for in person instruction.</p> <p>Social Workers/Counselors will work with these students to create individualized plans.</p>	<p>be given priority for in person instruction.</p> <p>Social Workers/Counselors will work with these students to create individualized plans.</p>
<b>Special Education</b>	<p>Operate as normal. Outside therapy providers will follow district standards and complete COVID - 19 Tracing Questionnaire on days in district.</p> <p><a href="#">Special Education Plan</a></p>	<p>Operate as normal. Outside therapy providers will follow district standards and complete COVID - 19 Tracing Questionnaire on days in district.</p> <p><a href="#">Special Education Plan</a></p>	<p>Operate through virtual means.</p> <p><a href="#">Special Education Plan</a></p>
<b>Support Staff</b>	<p>Support instruction within assigned classes.</p> <p>Support instruction within assigned classes. With social Distancing</p> <p>Will support computer labs as needed. With social Distancing and wearing of masks</p>	<p>Support instruction within assigned classes. Will support computer labs for those in need.</p> <p>Support instruction within assigned classes. With social Distancing</p> <p>Will support computer labs as needed. With social Distancing and wearing of masks</p>	<p>Support teachers in a virtual manner following the virtual schedule. Will support the google classroom as needed.</p>
<b>Team Meetings</b>	<p>Meetings will be held utilizing social distancing and virtually.</p>	<p>Meetings will be held utilizing social distancing and virtually.</p>	<p>All meeting virtual</p>

<b>Facilities</b>  We will follow recommendations from the CDC regarding social distancing, sanitation, building cleaning and regularity of facilities upkeep and sanitation.			
Area	Hybrid	In person	Virtual
<b>After School Programming</b>	Will operate as allowable, follow CDC, NYS Department Health, NYSED guidelines or virtually this includes clubs and class meetings. Students and staff will wear face coverings and socially distance.	Will operate as allowable, follow CDC, NYS Department Health, NYSED guidelines or virtually this includes clubs and class meetings. Students and staff will wear face coverings and socially distance.	N/A
<b>Assemblies/Large Groups</b>	Virtual means will be utilized as much as possible, which could include live streaming, pre-recordings, Google Meets, etc. If in person assembly is needed, capacity will be at 50% with social distancing protocols implemented, along with the wearing of face masks.	Virtual means will be utilized as much as possible, which could include live streaming, pre-recordings, Google Meets, etc. If in person assembly is needed, capacity will be at 50% with social distancing protocols implemented, along with the wearing of face masks.	
<b>Building Use/Outside Agencies</b>	Outside organizations must adhere to district protocols and will sign addendum	Outside organizations must adhere to district protocols and will sign addendum	N/A

	for assurance. Organizations must submit applications via ML schedules.	for assurance. Organizations must submit applications via ML schedules.	
<b>Drinking Fountains</b>	<p>Students and faculty will utilize water bottles and water filling stations. Students will have disposable cups available at water filling stations.</p> <p>Classroom water fountains will be turned off</p>	<p>Students and faculty will utilize water bottles and water filling stations. Students will have disposable cups available at water filling stations.</p> <p>Classroom water fountains will be turned off</p>	N/A
<b>Entry/Exit</b>	<p>Reduce bidirectional flow to the extent practicable.</p> <p>Designate separate ingress or egress.</p> <p>Eliminate bi-directional flow when possible</p> <p>Health checks will be done for anyone entering the building.</p>	<p>Reduce bidirectional flow to the extent practicable. Designate separate ingress or egress.</p> <p>Eliminate bi-directional flow when possible</p> <p>Health checks will be done for anyone entering the building.</p>	N/A
<b>Faculty Rooms</b>	<p>Congregating in shared spaces is discouraged. Signage and systems will be in place (i.e. flagging) to restrict occupancy. Faculty room will not congregate in the faculty room.</p> <p>Staff are required to get what they need and then move to other areas of the building for</p>	<p>Congregating in shared spaces is discouraged. Signage and systems will be in place (i.e. flagging) to restrict occupancy .Faculty room will not congregate in the faculty room. Staff are required to get what they need and then move to other</p>	NA

	their break time if social distancing cannot be maintained.	areas of the building for their break time if social distancing cannot be maintained.	
<b>Hallways</b>	<p>Social distancing signage will be in the hallways with traffic flow identified with the goal to reduce bi-directional foot traffic.</p> <p>6ft markers will designate social distance space throughout the hallways.</p>	<p>Social distancing signage will be in the hallways with traffic flow identified with the goal to reduce bi-directional foot traffic.</p> <p>6ft markers will designate social distance space throughout the hallways.</p>	NA



<b>Library Space</b>	<p>Disinfect between classes of the tables and frequently touched surfaces.</p> <p>Students will apply hand sanitizer upon entering</p> <p>Books will be quarantined for 72 hours and sanitized before returning to the circulation collection</p> <p>Library classes will be reorganized for social distancing, including the option for the librarian to visit the classroom for lessons.</p> <p>Disinfect chromebooks after each use.</p> <p>Remove all items from the library that cannot be disinfected (i.e. stuffed animals, puppets, other decorative items)</p> <p>Reposition furniture to be forward facing</p> <p>Utilize social distancing markers</p> <p>Remove all items from the library that cannot be disinfected (i.e. stuffed animals, puppets, other decorative items)</p>	<p>Disinfect between classes of the tables and frequently touched surfaces</p> <p>Students will apply hand sanitizer upon entering</p> <p>Books will be quarantined for 72 hours and sanitized before returning to the circulation collection</p> <p>Library classes will be reorganized for social distancing, including the option for the librarian to visit the classroom for lessons.</p> <p>Disinfect chromebooks after each use.</p> <p>Remove all items from the library that cannot be disinfected (i.e. stuffed animals, puppets, other decorative items)</p> <p>Reposition furniture to be forward facing</p> <p>Utilize social distancing markers</p> <p>Remove all items from the library that cannot be disinfected (i.e. stuffed animals, puppets, other decorative items)</p>	<p>N/A</p>
----------------------	--	---	------------

<b>Office Spaces</b>	All offices spaces will be cleaned and disinfected following the DOH and CDC guidelines	All offices spaces will be cleaned and disinfected following the DOH and CDC guidelines	All offices spaces will be cleaned and sanitized following the DOH and CDC guidelines
<b>Open House</b>	This will be done virtually.	This will be done virtually.	This will be done virtually.
<b>Playground</b>	Emphasis will be placed on cohorting students and limiting the size of groups participating in recess. This will be accomplished by having three recess locations. A schedule of last cleaning will be posted. Social distancing signs will be posted, with a potential for some equipment to be limited in use in order to adhere to social distancing protocols.	Emphasis will be placed on cohorting students and limiting the size of groups participating in recess. This will be accomplished by having three recess locations. A schedule of last cleaning will be posted. Social distancing signs will be posted, with a potential for some equipment to be limited in use in order to adhere to social distancing protocols.	N/A
<b>Restrooms</b>	Limit 1 person with a face mask.	Limit 1 person with a face mask.	N/A
<b>Storage</b>	Storage for extra furniture from classrooms will be available.	Storage for extra furniture from classrooms will be available.	N/A
<b>Vending Machines</b>	N/A	N/A	N/A

<b>Visitors</b>	Visitors will be limited inside the building. Only “Emergency” visitors will be permitted. Visitors will always need to complete a COVID questionnaire and wear a mask	Visitors will be limited inside the building. Only “Emergency” visitors will be permitted. Visitors will always need to complete a COVID questionnaire and wear a mask	Visitors will be limited inside the building. Only “Emergency” visitors will be permitted. Visitors will always need to complete a COVID questionnaire and wear a mask
-----------------	--	--	--

## Food Service

Students receiving free or reduced-price meals will have access to food regardless of the scheduling configurations. Schools must provide all enrolled students access to school meals each day, including both students present at school and those on remote learning.

<b>Area</b>	<b>Hybrid</b>	<b>In person</b>	<b>Virtual</b>
<b>Cafeteria</b>	Kindergarten through Second Grade students will have staggered lunch schedules to reduce the amount of students in the cafeteria line. Social distance markers will be utilized to promote social distancing while waiting in lines. Students will eat breakfast and lunch in the cafeteria six feet apart. Students will wear face coverings when transitioning in the cafeteria.	Kindergarten through Second Grade students will have staggered lunch schedules to reduce the amount of students in the cafeteria. Social distance markers will be utilized to promote social distancing while waiting in lines. Students will eat breakfast and lunch in the cafeteria six feet apart. Students will wear face coverings when transitioning in the cafeteria.	N/A

<b>Serving Meals</b>	<p>Breakfast will be served in a bag, eaten in the cafeteria</p> <p>Staggered schedule may be necessary</p> <p>The selling of al la carte items will be reviewed.</p> <p>Classrooms will institute hand-washing protocols in the classroom setting.</p> <p>Self-serve options of non-prepackaged foods will cease.</p> <p>Napkins and silverware are provided directly by staff or prepackaged, not for individuals to grab.</p>	<p>Breakfast will be served in a bag, eaten in the cafeteria</p> <p>Staggered schedule may be necessary</p> <p>The selling of al la carte items will be reviewed.</p> <p>Classrooms will institute hand-washing protocols in the classroom setting.</p> <p>Self-serve options of non-prepackaged foods will cease.</p> <p>Napkins and silverware are provided directly by staff or prepackaged, not for individuals to grab.</p>	N/A
<b>Mask Protocol</b>	<p>Masks do not need to be worn when seated eating meals. Implementation of a mask best practice protocol (should the changing of masks be recommended).</p>	<p>Masks do not need to be worn when seated eating meals. Implementation of a mask best practice protocol (should the changing of masks be recommended).</p>	N/A

## Procedures-Disinfecting/Cleaning

Routine cleaning and disinfection will occur. Priority will be given to disinfecting frequently touched services using approved cleaning or disinfectant product.

Area	Hybrid	In person	Virtual
<b>Cleaning/Disinfection</b>	<p>Disinfectant will be placed near each copier and common printer This includes any frequently touched equipment and frequent use areas.</p> <p>Operator will implement a cleaning protocol after copier/printer use.</p> <p>Classroom teachers will disinfect desks, frequently touch areas and equipment between each class.</p> <p>Specific plans and training will be provided to staff to ensure guidance is followed.</p> <p>Disinfection protocols will be implemented for areas with frequently touched equipment</p>	<p>Disinfectant will be placed near each copier and common printer This includes any frequently touched equipment and frequent use areas.</p> <p>Operator will implement a cleaning protocol after copier/printer use.</p> <p>Classroom teachers will disinfect desks, frequently touch areas and equipment between each class.</p> <p>Specific plans and training will be provided to staff to ensure guidance is followed.</p> <p>Disinfection protocols will be implemented for areas with frequently touched equipment</p>	N/A

<b>Emergency Plans</b>	Emergency evacuation plans, including Lock Down drills and Fire Drills will be conducted following with proper social distancing protocols in place. have been revised to adhere to social distancing recommendations. We will conduct 8 fire drills and 10 lockdown drills	Emergency evacuation plans, including Lock Down drills and Fire Drills will be conducted following with proper social distancing protocols in place. have been revised to adhere to social distancing recommendations. We will conduct 8 fire drills and 10 lockdown drills	N/A
<b>Entering/Exiting</b>	<p>At arrival to school, students and employees will follow all instructions related to personal preventive measures. Bus students will be dropped off at the cafeteria entrance</p> <ul style="list-style-type: none"> <li>• Students will have their temperature checked and will use hand sanitizer upon entering the building</li> <li>• Breakfast will be served (to those that want it) and students will utilize desks to eat. Students that do not eat breakfast will move directly to their first period class.</li> <li>• Students will follow the social distancing markers as they make their way to their classroom.</li> <li>• Students will be expected to wear masks through the hallways</li> <li>• Extra personnel will be assigned to assist with procedures.</li> </ul> <p>Student driving himself or herself or being dropped off will enter through the main entrance.</p>	<p>At arrival to school, students and employees will follow all instructions related to personal preventive measures. Bus students will be dropped off at the cafeteria entrance</p> <ul style="list-style-type: none"> <li>• Students will have their temperature checked and will use hand sanitizer upon entering the building</li> <li>• Breakfast will be served (to those that want it) and students will utilize desks to eat. Students that do not eat breakfast will move directly to their first period class.</li> <li>• Students will follow the social distancing markers as they make their way to their classroom</li> <li>• Students will be expected to wear masks through the hallways</li> <li>• Extra personnel will be assigned to assist with procedures.</li> </ul>	<p>At arrival to school, students and employees will follow all instructions related to personal preventive measures.</p> <p>Extra personnel will be assigned to assist with procedures.</p> <p>Dismissal will be staggered either by homeroom or grade level.</p> <p>Sign-in and sign-out procedures are revised to not require in person contact. Phone calls from vehicles will be accepted or the use of signage.</p>

<b>Hand Hygiene: Handwashing and Hand Sanitizer</b>	<p>Students and staff are required to exercise hand hygiene (hand washing or disinfecting) upon arrival to school, before eating, before putting on or taking off masks, and before dismissal.</p> <p>Staff is encouraged to carry hand sanitizer on their person.</p>	<p>Students and staff are required to exercise hand hygiene (hand washing or disinfecting) upon arrival to school, before eating, before putting on or taking off masks, and before dismissal.</p> <p>Staff is encouraged to carry hand sanitizer on their person</p>	N/A
<b>High- Touch Surfaces</b>	Hand sanitizer will be placed next to all high-touch surface areas.	Hand sanitizer will be placed next to all high-touch surface areas.	N/A
<b>Identification</b>	Staff must wear lanyards with ID at all times. Explore the student identification system due to the wearing of masks.	Staff must wear lanyards with ID at all times. Explore the student identification system due to the wearing of masks.	N/A
<b>Logs</b>	Logs will be maintained that include the date, time and scope of cleaning and disinfection for all areas. Logs will be posted near high-touch areas (playground, restrooms, drinking fountains, stairwells, etc.)	Logs will be maintained that include the date, time and scope of cleaning and disinfection for all areas. Logs will be posted near high-touch areas (playground, restrooms, drinking fountains, stairwells, etc.)	N/A
<b>PPE</b>	Masks and/or face shields will be provided by the district. Adults are required to wear masks/face coverings at all times	Masks and/or face shields will be provided by the district. Adults are required to wear masks/face coverings at all times when school.	N/A

	Exceptions to mask/face covering requirements will be made for those whom it is impossible due to medical conditions, disability impact, or other health or safety factors.	Exceptions to mask/face covering requirements will be made for those whom it is impossible due to medical conditions, disability impact, or other health or safety factors.	
<b>Signage</b>	Social distancing markers on floors. COVID - 19 questionnaires will be posted near entrances. Seating markers will be provided as needed. Reminders at entryways not to enter the school if experiencing signs of illness.	Social distancing markers on floors. COVID - 19 questionnaires will be posted near entrances. Seating markers will be provided as needed. Reminders at entryways not to enter the school if experiencing signs of illness.	Social distancing markers on floors. COVID - 19 questionnaires will be posted near entrances. Seating markers will be provided as needed. Reminders at entryways not to enter the school if experiencing signs of illness.

## Health and Safety

Procedures will include temperature checks and assurances that students or staff exhibiting COVID-19 symptoms do not enter buildings. A formal medical plan will be followed. Persons who show signs of COVID-19 must be isolated until they are able to be sent home. Hearing, vision, and scoliosis screenings are waived for the 20-21 school year.



Area	Hybrid	In person	Virtual
<b>Monitoring/Checks</b>	<p>Daily student and staff temperature and COVID - 19 screening checks will occur. Anyone showing an increase in temperature upon arrival will receive a secondary screening from the school nurse.</p> <p>Onondaga CSD requires that students and staff that become ill during the school day will be assessed by the school nurse and all ill students and staff will be sent home for follow up with a healthcare provider.</p>	<p>Daily student and staff temperature and COVID - 19 screening checks will occur. Anyone showing an increase in temperature upon arrival will receive a secondary screening from the school nurse.</p> <p>Onondaga CSD requires that students and staff that become ill during the school day will be assessed by the school nurse and all ill students and staff will be sent home for follow up with a healthcare provider.</p>	N/A
<b>Reporting</b>	<p>COVID -19 contact person for the building will be the school nurse. Patricia Cormier 315-552-5070</p> <p>The COVID-19 contact person for the district will be the superintendent.</p> <p>Rob Price, Superintendent 315-552-5000.</p> <p>Letters will be provided to families related to verified COVID -19 incidents as applicable.</p>	<p>The COVID -19 contact person for the building will be the school nurse. Patricia Cormier 315-552-5070</p> <p>The COVID-19 contact person for the district will be the superintendent.</p> <p>Rob Price, Superintendent 315-552-5000</p> <p>Letters will be provided to families related to verified COVID -19 incidents as applicable.</p>	N/A

<b>Space</b>	Students who are showing signs of COVID –19 will be separated from others visitors to the nurse in a quarantine room next to the nurse’s office	Students who are showing signs of COVID –19 will be separated from others visitors to the nurse in a quarantine room which is next to the nurse’s office	N/A
<b>Symptoms</b>	<p>Published recommendations for entrance, sick child pickup and staff illness procedures will be placed on the website and main entrances.</p> <p><a href="#">Re-Opening Information</a></p> <p>Parents will call when arriving and the student will be escorted out of the building.</p>	<p>Published recommendations for entrance, sick child pickup and staff illness procedures will be placed on the website and main entrances.</p> <p><a href="#">Re-Opening Information</a></p> <p>Parents will call when arriving and the student will be escorted out of the building.</p>	N/A
<b>Transportation</b>	Transportation for children who are ill is the responsibility of the parent. If the parent is not available, student’s emergency contacts will be called to assist. Students must be picked up within 1 hour.	Transportation for children who are ill is the responsibility of the parent. If the parent is not available, student’s emergency contacts will be called to assist. Students must be picked up within 1 hour.	N/A
<b>Child-Care Distance Learning</b>	BASCOLwill adhere to district protocols and must submit a formal plan to the district prior to school starting which outlines their procedures.	BASCOLwill adhere to district protocols and must submit a formal plan to the district prior to school starting which outlines their procedures.	N/A

	Information will be gathered through an in-district distance learning registration form.	Information will be gathered through an in-district distance learning registration form.	
<b>Opt – Out Plan</b>	If a parent opts out of Covid-19 Screening then the student will be enrolled in distance Learning.	If a parent opts out of Covid-19 Screening then the student will be enrolled in distance Learning.	N/A
<b>Resources</b>	Technology resources will be available to parents and students to support learning and equipment usage on a limited basis. We encourage families to utilize personal devices and will be permitted in school. .	Technology resources will be available to parents and students to support learning and equipment usage on a limited basis. We encourage families to utilize personal devices and will be permitted in school.	N/A
<b>Observations</b>	Observations can be conducted following the DOE guidelines.	Observations can be conducted following the DOE guidelines.	N/A
<b>Practices</b>	When feasible, limit the amount of staff that “float” between classrooms and groups of students.  When feasible, limit the amount of staff that provide services in multiple buildings.	When feasible, limit the amount of staff that “float” between classrooms and groups of students.  When feasible, limit the amount of staff that provide services in multiple buildings.	N/A

<b>Staff Refusals/Non-Compliance</b>	Follow the State Labor Laws and District Policies and collective Bargaining Agreements	Follow the State Labor Laws and District Policies and Collective Bargaining Agreements.	Follow the State Labor Laws and District Policies and Collective Bargaining Agreements.
<b>Substitutes</b>	<p>Training and Guidance will be provided for substitute teachers. Communication will be shared via email. All substitutes prior to the start of their service to notify them of current safety guidelines, practices and expectations.</p> <p>All substitutes will complete a daily COVID – 19 tracing sheet</p>	<p>Training and Guidance will be provided for substitute teachers. Communication will be shared via email. All substitutes prior to the start of their service to notify them of current safety guidelines, practices and expectations.</p> <p>All substitutes will complete a daily COVID – 19 tracing sheet</p>	N/A

<p><b>Quarantine Plan</b></p>	<p>Students that need to be quarantined will move to the Onondaga CSD distance learning model. This will ensure that the student is able to maintain pace with the curriculum.</p> <p>Instructional staff that need to be quarantined and are not showing signs of illness will provide instruction virtually while a substitute teacher provides in class supervision and instructional support.</p> <p>The school district and staff will follow guidance from the District’s Medical Director, CDC, DOH as well as the staff member’s health provider.</p> <p>The district will cooperate and assist the DOH contact tracer.</p> <p>We will shut down certain classrooms/areas as needed. The criteria to be used will be the small space/long duration standard. (ie. Who were you around for longer than 30 minutes in a confined space.) This will allow proper documentation of all involved. Students that need to be quarantined will move to the Onondaga CSD distance learning model. This will ensure that the student is able to maintain pace with the curriculum.</p>	<p>Students that need to be quarantined will move to the Onondaga CSD distance learning model. This will ensure that the student is able to maintain pace with the curriculum.</p> <p>Instructional staff that need to be quarantined and are not showing signs of illness will provide instruction virtually while a substitute teacher provides in class supervision and instructional support.</p> <p>The school district and staff will follow guidance from the District’s Medical Director, CDC, DOH as well as the staff member’s health provider.</p> <p>The district will cooperate and assist the DOH contact tracer.</p> <p>We will shut down certain classrooms/areas as needed. The criteria to be used will be the small space/long duration standard. (ie. Who were you around for longer than 30 minutes in a confined space.) This will allow proper documentation of all involved. Students that need to be quarantined will move to the Onondaga CSD distance learning model. This will ensure that the student is able to maintain pace with the curriculum.</p>	<p>N/A</p>
-------------------------------	--	--	------------

## Student Reporting and Engagement

Schools are responsible for developing a mechanism to collect and report daily teacher/student engagement and attendance regardless of the instructional setting. Schools must focus on the academic consequence of lost instructional time and address absences before students fall behind.

Area	Hybrid	In person	Virtual
<b>Attendance</b>	Attendance will continue to be monitored following already established protocols. Attendance letters and form letters will take into consideration COVID quarantines and updated guidelines for school attendance.	Attendance will continue to be monitored following already established protocols. Attendance letters and form letters will take into consideration COVID quarantines and updated guidelines for school attendance.	N/A
<b>Decision to Close</b>	We will follow the guidance of the CDC and Department of Health recommendations along with following Executive Orders from the Governor	We will follow the guidance of the CDC and Department of Health recommendations along with following Executive Orders from the Governor	N/A
<b>Discipline around CDC Guidelines</b>	We will follow the guidance of the CDC, NYS Department Health, NYSED guidelines along with following Executive Orders from the Governor. The Code of Conduct will be enforced. With <b>possible</b>	We will follow the guidance of the CDC, NYS Department Health, NYSED guidelines along with following Executive Orders from the Governor. The Code of Conduct will be enforced. With <b>possible</b>	N/A

	student removal from in person instruction to virtual instruction.	student removal from in person instruction to virtual instruction.	
<b>Policies</b>	<p>The Emergency Response and Pandemic Plan as well as all district policies and procedures</p> <p>Policies will be updated to reflect pandemic adjustments or new policies created will be shared with all stakeholders and made available online.</p>	<p>The Emergency Response and Pandemic Plan as well as all district policies and procedures</p> <p>Policies will be updated to reflect pandemic adjustments or new policies created will be shared with all stakeholders and made available online.</p>	<p>The Emergency Response and Pandemic Plan as well as all district policies and procedures</p> <p>Policies will be updated to reflect pandemic adjustments or new policies created will be shared with all stakeholders and made available online.</p>

## Training and Support

Identify the major professional learning needs of staff returning and implement a plan for training accordingly. An updated survey has been sent with information reviewed for ideas.

Area	Hybrid	In person	Virtual
<b>On-going Instructional Technology Support</b>	Utilizing administration and BOCES with instructional support. OCM BOCES CNYRIC Technical Support Rockwell Elementary School School technology help desk as needed.Mrs. Hess 315-552-5070 7201	Utilizing administration and BOCES with instructional support. OCM BOCES CNYRIC Technical Support Rockwell Elementary School School technology help desk as needed.Mrs. Hess 315-552-5070 7201	Utilizing administration and BOCES with instructional support. OCM BOCES CNYRIC Technical Support Rockwell Elementary School School technology help desk as needed.Mrs. Hess 315-552-5070 7201
<b>Opening Conference Days</b>	Staggered schedule – mix of in-person, virtual and online (maybe across multiple days with staff being able to sign-up for days.	Staggered schedule – mix of in-person, virtual and online (maybe across multiple days with staff being able to sign-up for days.	Staggered schedule – mix of in-person, virtual and online (maybe across multiple days with staff being able to sign-up for days.



<b>Trainings</b>	<p>Focus will be on the effective design and delivery of distance-learning options</p> <p>Model best practices for classroom instruction using technology.</p> <p>Training on using online google classroom and all google extensions..</p> <p>Rethinking curriculum – what can be conducted virtually and what needs to be done is person</p> <p>Flipped Classroom strategies.</p> <p>Train employees on how to put on, take off, clean and discard PPE</p> <p>Training on digital conferencing techniques (google meet)</p> <p>Training on how to provide meaningful feedback via technology</p> <p>Training on how to convert face-to-face lessons into online lessons</p> <p>Training on disinfection protocols.</p>	<p>Focus will be on the effective design and delivery of distance-learning options</p> <p>Model best practices for classroom instruction using technology.</p> <p>Training on using online google classroom and all google extensions..</p> <p>Rethinking curriculum – what can be conducted virtually and what needs to be done is person</p> <p>Flipped Classroom strategies.</p> <p>Train employees on how to put on, take off, clean and discard PPE</p> <p>Training on digital conferencing techniques (google meet)</p> <p>Training on how to provide meaningful feedback via technology</p> <p>Training on how to convert face-to-face lessons into online lessons</p> <p>Training on disinfection protocols.</p>	<p>Focus will be on the effective design and delivery of distance-learning options</p> <p>Model best practices for classroom instruction using technology.</p> <p>Training on using online google classroom and all google extensions..</p> <p>Rethinking curriculum – what can be conducted virtually and what needs to be done is person</p> <p>Flipped Classroom strategies.</p> <p>Train employees on how to put on, take off, clean and discard PPE</p> <p>Training on digital conferencing techniques (google meet)</p> <p>Training on how to provide meaningful feedback via technology</p> <p>Training on how to convert face-to-face lessons into online lessons</p> <p>Training on disinfection protocols.</p>
------------------	--	--	--

<p><b>Options:</b></p>	<p>Rockwell Elementary School will implement a AA/BB schedule for all its students</p> <p>Students that are in person will be assigned to a Google Classroom and follow a traditional school day within the classroom</p> <p>Students that elect to use distance learning will be assigned to an online Google Classroom</p> <p>Monday will be fully virtual to allow the building to have a deep cleaning</p> <p>Tuesday and Wednesday will be (cohort 1) in person days with only 50 percent of the population in attendance</p> <p>Thursday and Friday will be (cohort 2 ) in person days with 50 percent of the population in attendance.</p> <p>Cohort 1 will attend virtual on Mondays, Thursdays and Friday.</p>	<p><b>All</b> students attend in person everyday/Distance learning students will remain virtual.</p> <p>Desk will be placed six feet apart</p> <p>Special area classes will travel to the cohort classrooms. Music and PE will take place outside as much as possible weather permitting.</p> <p>Grading will follow established practices which include a combination of participation and skill level. Typical assessment and grading procedures will apply.</p> <p>Attendance will be taken daily.</p> <p>Students will eat in the cafeteria maintaining social distancing.</p> <p>Common areas will be cleaned and sanitized before, during and after school.</p> <p>Families will be asked to to remain with this option throughout the marking period</p>	<p>Students that are choosing to attend school virtually and not attend school in person.</p> <p>Students will be assigned to a Google Classroom</p> <p>These students will follow their daily schedule from 8:30-3:00</p> <p>Students will be expected to log on at 8:30, attendance will be taken to ensure students are participating virtual learning</p> <p>Attendance will be taken daily. Students will need a device to view the class instruction and to access Google Classroom to receive and turn in assignments.</p> <p>Grading will follow established practices which include a combination of participation and skill level. Typical assessment and grading procedures will apply.</p>
------------------------	---	---	--

	<p>Cohort 2 will attend virtually on Monday, Tuesday and Wednesdays.</p> <p>A distance learning school day for the students in Pre-K-2 will consist of both in person face to face time with their classroom teacher for direct instruction, independent work time, time with the special area class teachers based on the daily schedule, built in breaks, lunch and recess. The classroom teacher and teacher assistants will be available for 1:1 time with the students and parents to answer any questions and assist with classwork</p> <p>Preschool students will attend school for half day sessions with both an AM and PM session to allow for social distancing.</p>	<p>Preschool students will attend school for half day sessions with both an AM and PM session to allow for social distancing and being more developmentally appropriate for the age group.</p>	<p>Students that choose to move from distance learning to Hybrid/In person instruction can only be done at the end of the 1st marking period.</p> <p>A distance learning school day for the students in Pre-K-2 will consist of both in person face to face time with their classroom teacher for direct instruction, independent work time, time with the special area class teachers based on the daily schedule, built in breaks, lunch and recess. The classroom teacher and teacher assistants will be available for 1:1 time with the students and parents to answer any questions and assist with classwork.</p>
<b>Quarantine Plan</b>	<p>We will follow the guidance of the CDC and Department of Health recommendations along with following Executive Orders from the Governor</p>	<p>We will follow the guidance of the CDC and Department of Health recommendations along with following Executive Orders from the Governor</p>	<p>We will follow the guidance of the CDC and Department of Health recommendations along with following Executive Orders from the Governor</p>

<b>Technology Resources</b>	<p>Helpline will be available for staff, students and parents</p> <p>Recorded lessons will be available to be viewed later</p> <p>Chromebooks will be given to students as needed</p> <p>Space will be provided in the buildings to utilize students with limited or no WiFi availability</p> <p>Explore other community spots that are available for access</p>	<p>Helpline will be available for staff, students and parents</p> <p>Recorded lessons will be available to be viewed later</p> <p>Chromebooks will be given as needed</p> <p>Space will be provided in the buildings to utilize students with limited or no WiFi availability</p> <p>Explore other community spots that are available for access</p>	<p>Helpline will be available for staff, students and parents</p> <p>Recorded lessons will be available to be viewed later</p> <p>Chromebooks will be given as needed</p> <p>Space will be provided in the buildings to utilize students with limited or no WiFi availability</p> <p>Explore other community spots that are available for access</p>
-----------------------------	--	--	--

## Transportation

Parent/Guardian survey will be issued to determine the number of active riders. Encourage alternative modes of transportation for students who have other options.

Area	Hybrid	In person	Virtual
<b>BOCES</b>	N/A	N/A	N/A
<b>Field Trips</b>	All in person field trips are suspended. Explore virtual Field Trips	All in person field trips are suspended. Explore virtual Field Trips	All in person field trips are suspended. Explore virtual Field Trips
<b>Procedure</b>	<p>One student per seat with family members sitting together.</p> <p>Appropriate signage and seat markings will be placed on each bus.</p> <p>Seating charts will be created to facilitate coordinated loading/unloading. Bus will fill up seats from the back to front.</p> <p>Driver will disinfect handrails, seat tops and entrance doors between runs.</p> <p>Nightly disinfecting of buses will be performed.</p>	<p>One student per seat with family members sitting together.</p> <p>Appropriate signage and seat markings will be placed on each bus.</p> <p>Seating charts will be created to facilitate coordinated loading/unloading. Bus will fill up seats from the back to front.</p> <p>Driver will disinfect handrails, seat tops and entrance doors between runs.</p> <p>Nightly disinfecting of buses will be performed.</p>	N/A

	<p>Masks will be available for students. Driver will wear a mask at all times.</p> <p>Hand sanitizer stations will be installed on buses.</p> <p>DOT Guidelines will be followed.</p>	<p>Masks will be available for students. Driver will wear a mask at all times.</p> <p>Hand sanitizer stations willDOT Guidelines will be followed. be installed on buses.</p>	
<b>Schedule</b>	<p>Students will follow their schedule with 50 percent of the student population in the building at any given time.</p> <p>Students will be picked up “door to door” with the same pick up and drop off location remaining the same.</p>	<p>Students will follow their schedule with 100 percent of the student population in the building at any given time.</p> <p>Students will be picked up “door to door” with the same pick up and drop off location remaining the same.</p>	N/A
<b>Visitors</b>	<p>Visitors will be limited</p> <p>Visitors will always need to complete a COVID questionnaire and wear a mask Parents will call when arriving and the student will be escorted out of the building to limit visitor access.</p>	<p>Visitors will be limited</p> <p>Visitors will always need to complete a COVID questionnaire and wear a mask Parents will call when arriving and the student will be escorted out of the building to limit visitor access.</p>	N/A
<b>Non-Resident /Non- Public</b>	Maintain typical protocols with COVID - 19 protocols in place	Maintain typical protocols with COVID - 19 protocols in place	Maintain typical protocols with COVID - 19 protocols in place