

ONONDAGA CENTRAL SCHOOL DISTRICT

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: Records Access Officer

Onondaga Central Schools
4466 S. Onondaga Road
Nedrow, NY 13120

I hereby apply to inspect/obtain copies of the following records:

Signature

Date

Representing

Mailing Address

Copy fee: 25 cents per page

For Agency Use Only

Approved

Denied – for the reason(s) checked below:

- _____
Confidential Disclosure
- _____
Unwarranted Invasion of Personal Privacy
- _____
Record of which this agency is Legal Custodian
- _____
Record is not maintained by this Agency
- _____
Exempted by Statute other than the Freedom of Information Act
- _____
Part of Investigatory Files
- _____
Other (specify) _____

Signature of Records Access Officer

Date

NOTICE: You have a right to appeal a denial of this application to the head of this agency -
Superintendent of Schools
Onondaga Central School District
4466 S. Onondaga Road
Nedrow, NY 13120

who must fully explain the reasons for such denial in writing seven days of receipt of an appeal.

I hereby appeal: _____ Date _____
Signature